



CEEQUAL Term Contracts Assessment Application

CQ5- TC | 8/14

I wish to apply for the following contract to be formally assessed and verified under **CEEQUAL for Term Contracts**. I recognise that the initial, progress and final/five-year Awards will be granted on the CEEQUAL for Term Contracts Scheme current at the time of application. If the contract is for more than five years, I accept that the contract team must upgrade to the CEEQUAL version current at the start of each five-year cycle.

CONTRACT DETAILS

CONTRACT NAME:

Contract Administration Address:

Number of work types envisaged to be separately assessed (to be confirmed at scoping-out):

CLIENT: Contact name:

Email: Tel:

DESIGNER: Contact name:

Email: Tel:

CONTRACTOR: Contact name:

Email: Tel:

KEY DATES

Approx. date and anticipated location for:

Initial Scoping-out meeting: / Location:

Initial Baseline Verification meeting: / Location:

Period between progress awards required (please tick): Annual or Biennial

Final or five-year Verification meeting: / Location:

Approx. date for:

Overall Contract: Start / Finish /

ASSESSOR DETAILS

Assessor Name: Organisation:

CEEQUAL trained? Date of training course attended: First time Assessor?

(If the proposed Assessor has not been CEEQUAL trained under Term Contracts, please visit www.ceequal.com/courses.html or contact the CEEQUAL Scheme Technical Support Team 020 3137 2379 to find out dates of forthcoming Term Contract courses. Or if you need our help to identify potential contracted-in Assessors for you to approach, please call Melanie Manton on +44 (0)20 3137 2379).

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Contract Name:

CEEQUAL FEES	
Annual value of Civil Engineering work under Contract (approx):	
(CEEQUAL fees available at: www.ceequal.com/feescales.html)	Main Award Fee = £
	+ VAT @ 20% = £
	Total payment due = £

APPLICANT DETAILS	
Applicant Name:	Order Number:
Organisation:	Invoice Address (if different):
Address:
.....
Tel:	VAT Number:
Fax:	
Email:	

I hereby apply for the above Contract to be assessed under the CEEQUAL Term Contracts Scheme. I agree to, initially, settle an invoice for the first instalment of the above fee, the second instalment approx six weeks before the initial baseline Verification, further instalments six weeks ahead of each progress Verification, and the final instalment six weeks before final Verification is required. Each instalment will be listed in a schedule agreed with CEEQUAL after the scoping meeting with the Verifier. I understand that the invoices will be sent to me, unless I indicate otherwise below.

No Publicity Registered projects may be listed on the CEEQUAL website and on promotional literature. (Please tick the No Publicity box if you do not agree to CEEQUAL's publicity terms.)

Signed: Date:

When complete, please print, sign, and post **both** sides of the original copy of this form to CEEQUAL Ltd Technical Support Team at the address below, even if it has also been emailed to support@ceequal.com

This application is subject to CEEQUAL's standard Terms & Conditions, which are available from http://www.ceequal.com/pdf/ceequal_ts_cs_2012.pdf